BIDV INSURANCE CORPORATION

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

Ha noi, April 01st, 2019

NOTICE OF the 2019 ANNUAL GENERAL MEETING OF SHAREHOLDERS
BIDV INSURANCE CORPORATION

To: **Our Valued Shareholder**

BIDV Insurance Corporation (BIC) hereby gives you notice of the 2019 Annual General Meeting of Shareholders:

1. **Time and venue of the Annual General Meeting of Shareholders of BIC ("the meeting"):**
   - Time: **09:30 am, April 19th, 2019** (register from 08:00 am)
   - Venue: 21st floor, Tower A, Vincom Center, 191 Ba Trieu, HN
2. **Participants:**
   - All eligible shareholders listed as BIC shareholders as on **March 28th, 2019** and invited guests.
   - If a shareholder is unable to attend the meeting in person, the shareholder may authorize a proxy to participate on behalf of the shareholder using the attached authorization form. The Authorization Form must be signed by the shareholder and sealed (for corporate shareholders).
3. **Content:**
   - To approve 2018 business performance and the 2019 plan;
   - To approve financial finalization, allocation of 2018 profit after tax, 2018 dividend and 2019 dividend plan;
   - To report the operation of the Board of Directors of 2018 and plan of 2019;
   - To report the operation of the Board of Supervisors of 2018 and plan of 2019;
   - To report on the remuneration and allowance for the Board of Directors and Board of Supervisors in 2018 and propose the plan of 2019;
   - To approve the assessment of 2018 financial statements;
   - To approve the number of members of the Board of Directors;
   - To approve the dismissal/election for replacement/additional election of independent member to the Board of Directors;
   - To approve the amendment and issuing of new Statutes and Regulations of BIC.
   - Other content

4. Documents, authorization and attendance:

- Shareholders can download the proxy authorization form as well as documents of the meeting from April 2nd, 2019 at www.bic.vn or directly receive hard copies at BIC's Head Office.
- If you have any comment regarding meeting related documents you may inform the Financial Investment Department of BIC in writing prior to April 12th, 2019.
- Please register attendance (shareholders directly attending or authorized proxy) via phone/mail/email/fax with authorization form (if shareholder authorizes a proxy to attend the meeting) before April 18th, 2019 to:
  + Financial Investment Division - BIDV Insurance Corporation.
  + Address: 16th floor, Tower A, Vincom Center, 191 Ba Trieu, Hai Ba Trung Province, Ha Noi.
  + Telephone: 024-22200282 (ext: 311) / Fax: 024-22200281 / Email: phuongnvl.bic@bidv.com.vn

ON BEHALF OF BOARD OF DIRECTORS
VICE CHAIRMAN

Ramaswamy Athappan

*(*) **Note:** Please carry your identity card/passport along with Notice of the meeting when you attend the meeting. Authorized proxies are required to bring Notice of Invitation, Signed Proxy Authorization Form and Identity Card / Passport (original).*